What this participation policy means?

Participation is a core value governs PARC since 1983 and it is a continuous process aimed at:

<table>
<thead>
<tr>
<th>Goals</th>
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<tr>
<td>1. Enhancing rights based approach</td>
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<td>2. Enhancing decision making process</td>
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<td>3. Strengthening ownership and ensuring sustainability</td>
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<td>4. Improving coordination and networking</td>
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<td>5. Key to bottom up approach and protect future aspiration</td>
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<td>6. Capacity building for PARC’s staff.</td>
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<td>7. Increase the involving of beneficiaries and volunteers in the organization’s life and strategy</td>
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<td>8. Ensuring feedback and developing PARC’s role</td>
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<td>9. Scaling up of interventions</td>
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Policy scope:
The policy is applied in PARC at all levels according to its applied structure including all its offices.

Responsibility:
PARC’s general assembly, board of directors and staff are responsible for the full implementation of the policy.

What to participate?

1- Strategic policies and procedures impacting their livelihood
2- Assessment of the local environment, problems, priorities and their rights, risks, vulnerabilities, and capacities
3- Identification of project areas.
4- Identification and classification of poor and vulnerable people, including the most vulnerable and marginalized within communities
5- Planning and sharing responsibilities in project implementation.
6- Evaluation process
7- Steering PARC’s intervention.

Who to participate?

1- Members of the general assembly and the board of the directors.
2- PARC’s staff
3- Beneficiaries and key stakeholders (e.g. individual, CBOs with special attention to women)
4- Decision and policy makers
5- Vulnerable groups (children, women, elderly people, people with disabilities)

**When to participate?**

We ensure participation at all level within PARC’ lives.

1- Strategic thinking and ideas generation
2- Planning phase: assessment, design
3- Implementation: Following and quality assurance
4- Monitoring and evaluation
5- Research and studies
6- Contracting and pricing
7- Lobbying, advocacy and people mobilization
8- Innovation and problem solving

**How to participate?**

1- General assembly, board of directors, executive management meetings.
2- Meetings of the focus groups with beneficiaries.
3- Meetings with decision makers.
4- Seminars and workshops.
5- Written letters
6- Organizing campaigns.
7- Directly through the PVCA process in specific projects e.g. PPA

**Suggestions for modifying the policy:**
Any suggestions for modifying the policy will be sent to planning, monitoring, evaluation and information department.

**Documentation and saving the information:**
Each department in the organization will save a copy of this policy in addition to another one from the boards of director achieve.

**Periodic Review:**
Our participation policy will be reviewed annually aiming at enhancing its Efficient deliverables and outcomes